

Step 1 – Open a browser and type URL <https://ccmshed.wb.gov.in> and press enter.



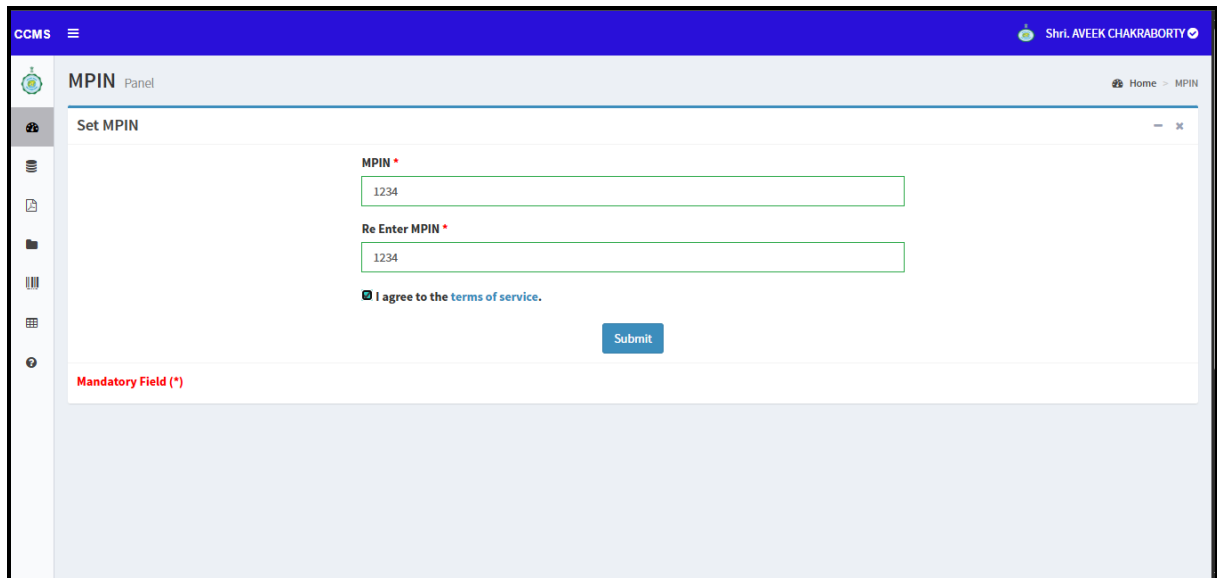
Step 2 – Click on Login menu

The screenshot shows the "User Login" page. On the left, there is a logo for CCMS (Higher Education Department, Govt. of West Bengal) with a scales of justice icon. The login form on the right contains three input fields: "Enter Mobile Number / Email ID *", "Enter Password *", and "Enter Captcha". Each field has a "Please fill out this field." error message below it. A "Get OTP" button is next to the first field, and a "Login" button is at the bottom. The captcha image shows the number "941270".

Step 3 – Enter your registered Mobile Number or Email ID, default password (if not knows, ask CCMS team) and captcha. After that, click on Get OTP and type OTP which is you received through Email or SMS.

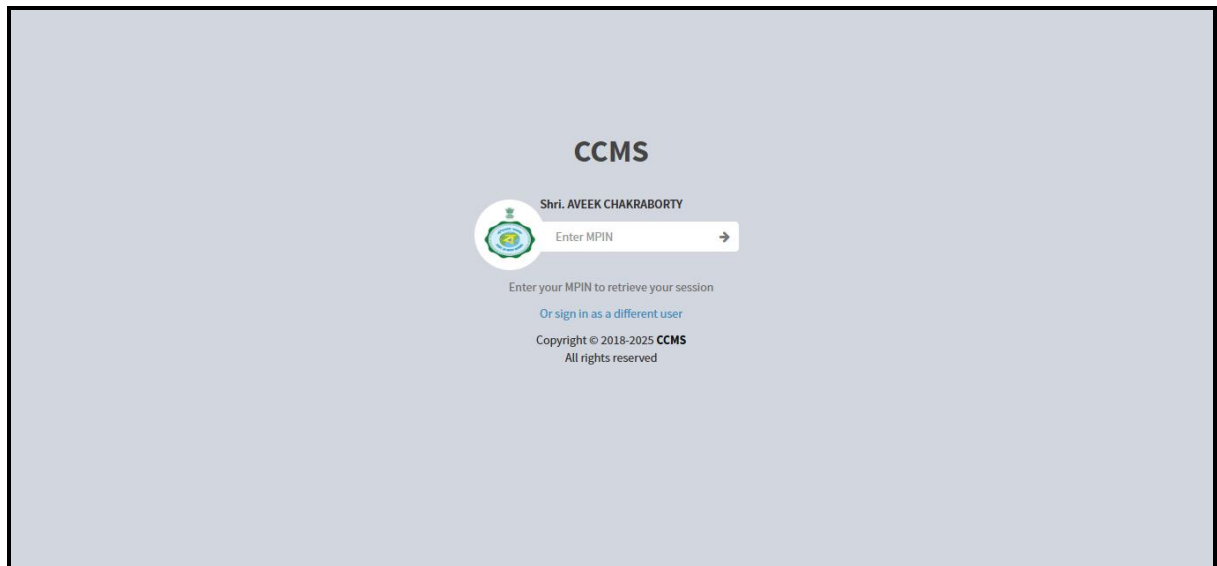
The screenshot shows the "User Login" page with the fields filled. The "Enter Mobile Number / Email ID *" field contains "9123456780" and has a "C" button next to it. The "Enter Password *" field contains "*****" and has a "Valid." message below it. The "Enter Captcha" field contains "941270" and has a "C" button next to it. The "Login" button is still at the bottom.

Step 4 – After first time Login you have to set a MPIN (My Personal Identification Number).



The screenshot shows the 'Set MPIN' form in the CCMS MPIN Panel. The form has two input fields for the MPIN, both containing the number '1234'. Below the fields is a checkbox labeled 'I agree to the terms of service.' and a 'Submit' button. A red error message 'Mandatory Field (*)' is visible at the bottom left of the form area. The top of the page shows the CCMS logo and the user's name 'Shri. AVEEK CHAKRABORTY'.

Step 5 – After using the CCMS you can click on your name (Top Right corner) and then click on **Lock Screen** to avoid the login again. Next time you can login with just your **MPIN** only.



The screenshot shows the CCMS Lock Screen login page. It features the CCMS logo at the top, followed by the user's name 'Shri. AVEEK CHAKRABORTY' and a circular profile picture. Below this is a text input field labeled 'Enter MPIN' with a right-pointing arrow button. Underneath the input field is the text 'Enter your MPIN to retrieve your session'. Below that is a link 'Or sign in as a different user'. At the bottom, there is a copyright notice: 'Copyright © 2018-2025 CCMS All rights reserved'.

*** if you once click on Sign Out or Sign in as a different user or if you delete your browsing history, then you have to login from the beginning again as mentioned steps.