Step 1 – Open a browser and type URL https://ccmshed.wb.gov.in and press enter.

Step 2 – Click on Login menu
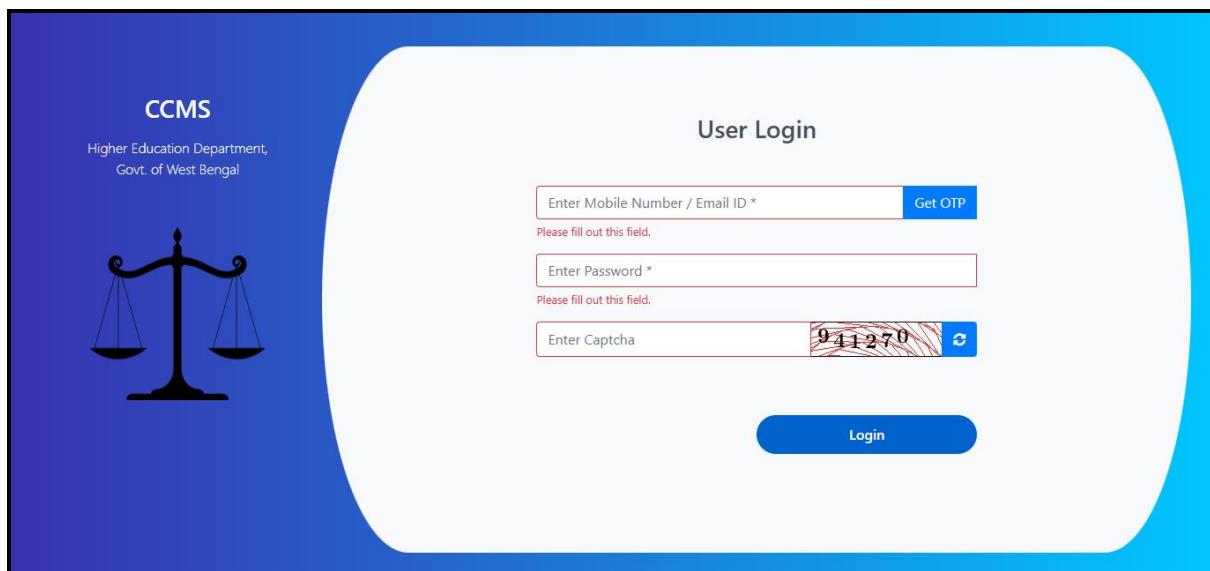
Step 3 – Enter your registered Mobile Number or Email ID, default password (if not knows, ask CCMS team) and captcha. After that, click on Get OTP and type OTP which is you received through Email or SMS.
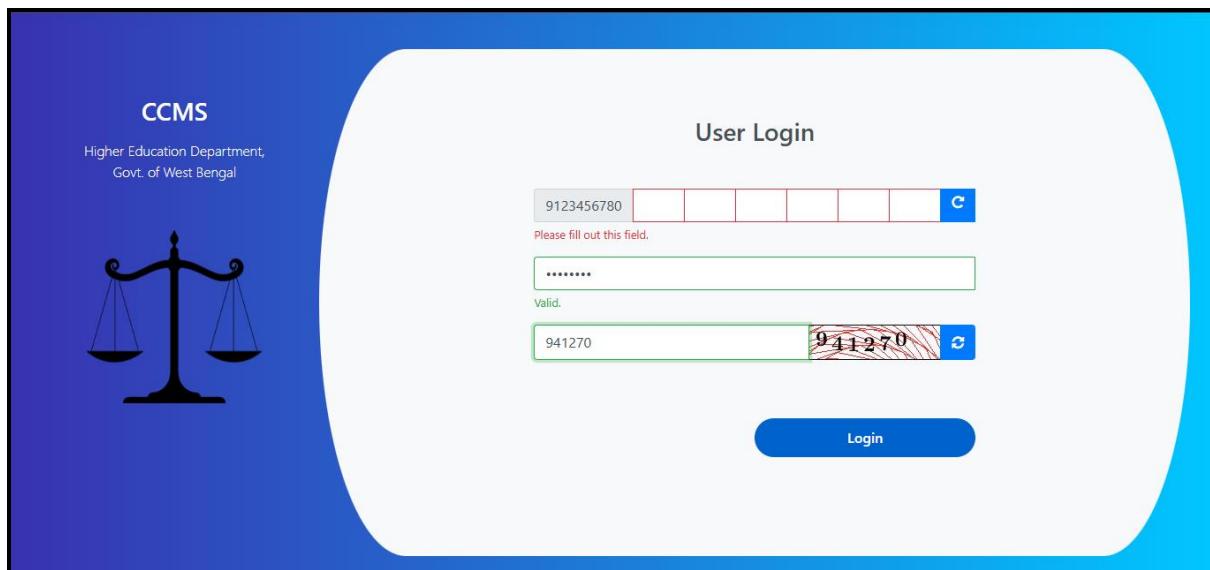
Step 4 – After first time Login you have to set a MPIN (My Personal Identification Number).
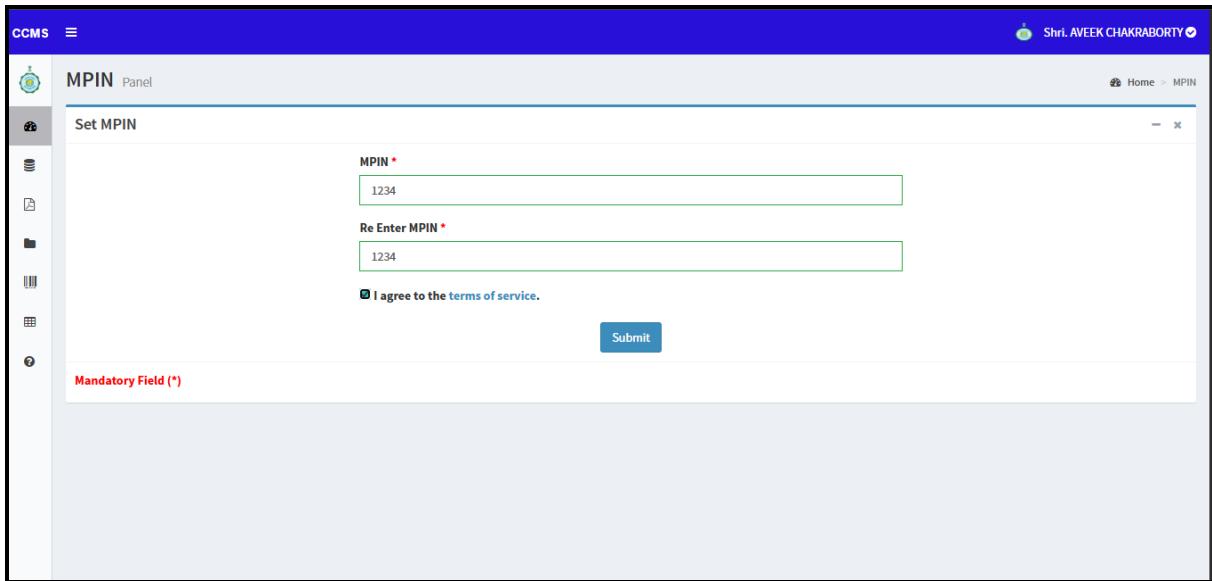
Step 5 – After using the CCMS you can click on your name (Top Right corner) and then click on **Lock Screen** to avoid the login again. Next time you can login with just your **MPIN** only.
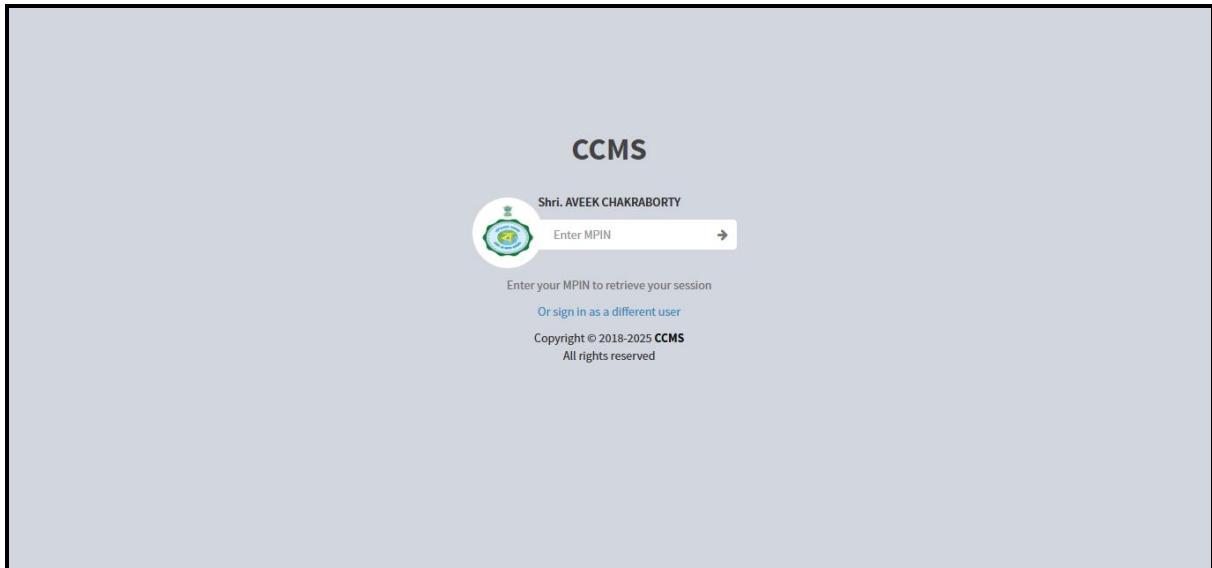
*** if you once click on Sign Out or Sign in as a different user or if you delete your browsing history, then you have to login from the beginning again as mentioned steps.